



# Statement of Qualifications Checklist and Contents

Reset Form

Project: \_\_\_\_\_

Contract: \_\_\_\_\_

Proposer: \_\_\_\_\_

Proposers shall furnish a copy of this Statement of Qualifications (SOQ) Checklist, with the page references added, with the SOQ.

Statement of Qualifications Component	Form (If Any)	RFQ Cross Reference	Included Within 15-Page Limit	SOQ Page Reference
<b>Statement of Qualifications Cover Page</b>	Not Applicable	Not Applicable	No	Not Applicable
<b>Statement of Qualifications Checklist and Contents</b>	Form 1	Section 3.1	No	
<b>Letter of Submittal</b>				
Designated Contact Information	Not Applicable	Section 3.2.1 (A)	Yes	
Principal Officer Information	Not Applicable	Section 3.2.1 (B)	Yes	
Proposer's Corporate Structure and Principal Participants	Not Applicable	Section 3.2.1 (C)	Yes	
Identity of Proposer	Not Applicable	Section 3.2.1 (D)	Yes	
<b>Qualifications of Team</b>				
Team Qualifications Narrative	Not Applicable	Section 3.3.1	Yes	
Organizational Chart with Key Personnel highlighted	Not Applicable	Section 3.3.2	No	
Organizational Chart Narrative	Not Applicable	Section 3.3.2	Yes	
Team Communications Narrative	Not Applicable	Section 3.3.3	Yes	
Safety Summary	Not Applicable	Section 3.3.7	Yes	
<b>Understanding of Alternative Delivery Process</b>				
Understanding of Alternative Delivery Process Synopsis	Not Applicable	Section 3.5	Yes	

Statement of Qualifications Component	Form (If Any)	RFQ Cross Reference	Included Within 15-Page Limit	SOQ Page Reference
<b>Letter of Submittal Forms</b>				
Affiliated/Subsidiary Companies	Form 2	Section 3.2.2 (A)	No	
Debarment Forms	Form 3	Section 3.2.2 (B)	No	
Surety Letter	Not Applicable	Section 3.2.2 (C)	No	
Proposer Licenses and Registrations	Form 4	Section 3.2.2 (D)	No	
<b>Other SOQ Forms</b>				
Acknowledgement of RFQ, Revision and/or Addenda	Form 5	Section 2.3	No	
Organizational Conflict of Interest	Form 6	Section 3.6.1	No	
Affidavit of Availability (BC 57)	Not Applicable	Section 3.6.2	No	
Copy of Submitted Certificate of Joint Venture (BC 2267)	Not Applicable	Section 3.6.3	No	
Key Personnel Resume Forms (for all Key Personnel listed in <u>Section 3.3.5</u> )	Form 7	Section 3.3.4	No	
Work History Forms (Proposer Experience)	Form 8	Section 3.4	No	