

Midwest Fleet Manager Vendor Conference (Springfield and Chicago locations)

Notes:

- Due date is March 16, 2016 at 1:30 Central time – all questions must be submitted by close of business on March 8, 2016 to Rena Dietrich at: rena.dietrich@illinois.gov.
- 5% BEP Goal; 3 years upon execution (the date the Secretary of Transportation signs) with (2) – 3 year renewal options. Federally Funded
- Please make sure if you are a vendor who has not done business with the State of Illinois before, you pay close attention to Section A of the RFP. This information will let you know what registrations/forms are required to do business with Illinois.
- There is a checklist (Offer) on page 18 that tells you exactly what to enclose in each packet. There should be 6 packets and each packet should be sealed. The label on page 6 should be used to put on outside of package/box. This makes it easier to process your packaged packets if title (Midwest Fleet Manager, attention Rena Dietrich) is on the outside package.
- Vendors must meet requirements listed in Section A to have their proposal (packet 1) evaluated by selection committee. Vendors who meet these requirements will move on to the evaluation stage.
- Vendors must score a minimum of 560 points to make it to the oral presentations. Oral presentations are only for clarification of proposal and no additional information can be presented. This also gives committee opportunity to ask questions to vendor for clarification on their proposal.
- Vendors must score a minimum of 560 points to make it to the pricing stage.
- The staffing plan/organization chart should outline team members who will be assigned to this contract; not all employees who work for the company and/or subcontractor companies.
- The team members identified should be listed in the pricing table(s) found in Section 2. Also the vendor's work location will be in Chicago. The travel to and from work location is not reimbursable. Travel that is other than the work location is reimbursable. For example if the Vendor needs to travel to Michigan on Tuesday, that travel is subject to the same travel requirements as State employees.
- Acknowledgement A should be reviewed/initialed and enclosed in packet 3.

**Notes from the PowerPoint Presentation
Presented at the Vendor Conference**

Section D (Scope of Services) Segment

- 1) The Midwest States expect the successful Fleet Manager firm will participate in the selection of the Maintenance Contractor at such time as that procurement is advertised. For this reason, a single firm cannot serve as both the Fleet Manager and the Maintenance Contractor.
- 2) The following updated equipment schedule information was provided during the Scope presentation:
 - a. Revenue service with the new locomotives is expected to begin from the 4th Quarter of 2016
 - b. Completion of the delivery of the 33 new locomotives to the MW states should be complete by the 3rd Quarter of 2017
 - c. No update is available with regard to the bi-level passenger car production and delivery schedule
- 3) Section D.2.6 of the RFP anticipated completion of Task 1 within 10 months of contract execution. This is modified to completion of Task 1 within 4 (four) months of contract execution.